



VPN Access Request Form

Requestor Information

Requestor Name: _____ Department: _____

Date of request: _____ E-mail: _____

Duration of Access: _____ Phone Number: _____

UVSC contact person if not UVSC employee: _____

Purpose of Access:

General rules: Each VPN user is assigned their own group name and password. In all transactions VPN users shall **use their assigned group and individual VPN User Name and password.**

It is critical that your computer has the most recent security patches for your operating systems (visit <http://update.microsoft.com> for windows OS or <http://www.apple.com/support/downloads/> for MAC OS

Anti-virus software installed and the latest definition file and updates. (i.e. McAfee virus scan, Norton anti-virus etc..)

Your computer has been checked for spyware (i.e. McAfee anti-spyware, spybot search and destroy, adaware etc..)

If you need help insuring that your computer meets these requirements Please contact The UVSC Helpdesk at 863-8152.

Remember, each member of the Utah Valley State College VPN plays an important role in maintaining the security and confidentiality of Utah Valley State College's records.

I certify that the computer I use to connect via VPN has the most recent operating system updates, has been checked for spyware, and has a regularly updated anti-virus package installed and I will continue to keep these things maintained. I understand that the same Appropriate Use of Computing Facilities policies (http://www.uvsc.edu/policies/admin/a-10_1.html) apply to this service.

Signature: _____ Date: _____