

## User Support Services Committee Meeting Notes – August 9, 2006

**In Attendance:** Jon Barclay, Gerald Bunker, Gordon Campbell, Adam Fisher, Darel Hawkins, Garit Heaton, Shawna Holter, Jarom Huntsman, JoAnn Innes, Jay Jones, Brian Peterson, Michael Taylor, David Tobler, Robert Ward, Mark Werner, Kevin Young

### Follow-Up Assignments

	Action Item	Comments	Owner	Assigned	Projected	Completed
1	Email Committee's	Email committee members to Kevin Y., and Darel.	Kim	7-12-06	7-19-06	✓
2	Print Server	Need to bring up print server.	Brett	7-12-06	8-12-06	
3	OEM Software	Jay will get the OEM software from George and put it on the tech site.	Jay	8-9-06		
4	Deletion of Student Spring Accounts	Dave Tobler will delete the student accounts on September 8 <sup>th</sup> .	Dave	8-9-06	9-8-06	

### New Agenda Items

	Action Item	Comments	Owner	Assigned	Projected	Completed
1	Business Report on Computer Shop Support	George is leaving UVSC to pursue other ventures. The Computer Shop support will continue as George will train a successor in all facets of his job. He will look for someone who is completely capable. They are currently building about 150 computers for new faculty. The job posting will be appearing in about two weeks.	FYI			08/09/06
2	Discussion on Faculty Technology Endorsement Content	Training for new faculty will begin on August 14 <sup>th</sup> . JoAnn will be developing a curriculum and will be teaching the classes. The training will be through the Center for Teaching Excellence. New faculty will be required to complete 8 hours of training. The classes will repeat 3 times per week with 8 different training sessions. JoAnn passed out a curriculum outline and welcomed feedback or ideas on what should be included. If you have any	JoAnn			08/09/06

	Action Item	Comments	Owner	Assigned	Projected	Completed
		suggestions please contact JoAnn.				
3	Combo Drives and DVD Drives Software Campus Solution	DVD drives and CD Combo drives come with all different types of software. We need to find a place to keep track of licensing for different software packages. OEM's will not need to be tracked. Group discussion on a possible site license for Roxio or Nero. Group decided to send it out for bid. Group then discussed the possibility of using the OEM software that comes with each drive. George lead the discussion stating that it does not matter what version you use because the manufacture changes OEM software between Roxio and Nero frequently. You can also upgrade OEM software when a new version comes out. Group was interested in having the OEM software for both packages put on the tech site. Jay will get with George and will post both versions of software.	Jay	08/9/06		

## Sub Committee Reports

1. **ZEN - Brian Peterson:** The committee is looking into AP metering to make sure they are on track with the licensing portion of the project. They will work with Brett on this. They are looking at different options for storage. (Between connecting to SANS or installing hard drives). They are currently leaning toward installing bigger hard drives into the Zen's. The deciding factors will be speed and cost. The committee will complete the research for the two options and bring it back to the group. Discussion also took place regarding the setup of user accounts for imaging. The URL is: [www.zenworks.uvsc.edu/admin](http://www.zenworks.uvsc.edu/admin) login using your network username and password and follow instructions for setting up new user account. You can use this with Pixie and turn it on or off as needed.
  
2. **Linux Desktop – Kevin Young:** The group met to determine the scope from Technology and computing to figure out the purpose for having Linux in the computer labs. Chris Jones is going to come up with a presentation on why they

feel they need the operating system and will meet with the committee again. As soon as committee has a scope and purpose, they will move forward.

3. **Computer Labs – Darel Hawkins:** The committee met and had a group discussion on combining print balances and shared ideas. The first meeting was a brainstorming session. Fall student accounts are now created and ready for use. Student accounts for spring are disabled. Dave Tobler would like to delete these accounts on September 8<sup>th</sup>.
4. **Hardware Standards** - Gordon Campbell will chair this committee.
5. **Software Licensing and Standards Committee:** Still looking for members for the committee and a chair for the committee.

**Other Issues:** Banner printer for One Stop: Jay knows how to get the printers to connect through Banner and will work with George on completing this project.

**Next Meeting:** September 13, 2006 in BA014