

## **BOARD of TRUSTEES MEETING**

Tuesday, March 5, 2002

6:30 p.m., SC 206b

### Minutes

#### **Board Members Present**

David R. Bradford  
Dan Campbell  
Wilford W. Clyde  
Jonathan C. Coon (left at 8:35)  
Ronald J. Dallin  
Khay Douangdara  
John H. Zenger

#### **Board Members Absent**

Melanie L. Bastian  
Craig Carlile  
Marianne F.G. Heaps  
Barbara Smith

#### **Press**

Jilleen Moore, *College Times*  
Caleb Warnock, *Daily Herald*  
Sharon Haddock, *Deseret News*

#### **UVSC Personnel -Regular Attendees**

Kerry D. Romesburg, President  
Lucille T. Stoddard, VP Academic Affairs  
Douglas E. Warner, VP Finance & Human Resources  
Elaine E. Englehardt, VP Scholarship and Outreach  
Val Peterson, Associate VP, College Relations  
Tom Hover, Dean of Students  
Ron Hammond, Faculty Senate President  
Phil Clegg, PACE President  
Jo Anne Reed, Assistant to the President

#### **UVSC Personnel Receiving Awards & Guests**

Melynda Burt, Coordinator Public Relations & Information  
Michael Burt  
Dan Hixson, Designer, Art Director  
Judy Romesburg

Chair Wilford Clyde conducted tonight's meeting, which began at 6:30 p.m. He welcomed everyone and asked President Romesburg to give his monthly College update.

### **I. INFORMATION.**

- A. President's Informal Report/Legislative Update.** The President reviewed a handout entitled "Report on 2001-2002 Second-Tier Tuition" and explained that second-tier tuition at UVSC was increased to 7 percent above the system for the 2001-02 academic year. The intention was to use the funds for the following: advising, counseling, library (\$250,000--4.5 FTE) ; software license fees/computer leases (\$150,000); increase in adjunct faculty pay (\$400,000); and new full-time faculty with emphasis in English, Math, Behavioral Science, and Languages (\$800,000--17.0 FTE). The funds were actually used for the following: hire 1.0 librarian and 3.8 counselors/advisors; fund \$150,000 in software licenses/computer leases; increase adjunct faculty wages by 7.76 percent; and hire 14.5 FTE faculty in core subjects. The President said this illustrates that the revenues from the second-tier tuition have had a favorable impact on the College by significantly decreasing the percentage of courses taught by adjunct/part-time faculty and improving the student/staff ratio in the College's support area. He then reported the "bad news," that this year's legislative action on UVSC's 2001-02 budget amounts to budget reductions of approximately 5.4 percent. The President reviewed the proposed budget reduction in detail and said that, since July, 2001, legislative cuts have resulted in a loss of nearly \$1.5 million for our College.

- B. 2002-03 Budget Update.** The President reviewed UVSC's 2002- 2003 Budget Reduction, reporting that the Legislature reduced UVSC's base budget by \$2,159,900 and is requiring each institution to identify specific programs, positions, and services for reduction and report those in September, 2002. The following programs, positions, and services have been identified at this point: reallocation of aviation flight courses to self-support (\$87,000); elimination of pro-driving program (1.0 FTE) (\$75,000); reduction of instructional support staff (1.0 FTE) (\$55,000); reduction of salaried faculty (1.0 FTE) (\$50,000); reduction of academic support administration (2.0 FTE) (\$134,000); reallocation of Continuing Education services to self-support (1.0 FTE) (\$63,000); elimination of Machine Tool Technology Program (2.5 FTE) (\$162,000); reduction of counseling staff (1.0 FTE) (\$60,000) with the remaining unidentified reductions at \$1,473,900. Over the next few weeks, UVSC administrators will work to identify the additionally required reductions, which will mean cutting some people. Eleven staff positions have been cut already. The good news is that there is money for the Wasatch Campus building bond, and some growth money will be available.
- C. Tuition Update.** The President reported that UVSC is facing the largest tuition hike in its history. At one time it was thought the increase would be as much as 20-23 percent, and even though it will still be substantial, it will not be that high. He said our students have been paying 7 percent higher tuition since the three-year plan to bring UVSC in line with Weber State was implemented. That increase raised \$1.6 million, which has been spent to add positions in counseling, advisement, and the library. The College has been using adjunct faculty in as many as 75 percent of the classrooms and wants to cut that percentage to 50 percent, an issue which is written up every time UVSC goes through an accreditation process. Budget reductions at this time threaten the accomplishments of the additional tuition revenue. Students attending UVSC from out of state will be hit the hardest by the tuition increase, as House Bill 331 will require nonresident students to pay out-of-state tuition for two years before receiving resident status, and nonresident tuition fees will rise from \$5,900 to over \$7,000. Upon surveying the international students, 60 percent indicated they would go somewhere else if this takes place. The College will host a Tuition Hearing on campus on April 1, and the President will report on that hearing at the next Trustees' meeting.
- D. Next Board of Trustees Meeting.** The President said the next Board meeting will be on Thursday, April 11.
- E. Commencement.** The President reminded the Trustees that Commencement is Friday, April 26, and a schedule of events is included in tonight's meeting packet. The College Relations Office will be contacting the Trustees regarding their attendance.
- F. Honorary Degrees.** President Romesburg said this year's Honorary Degree Recipients and speakers are Drs. Gordon J. And Rella Christensen, who were approved by the Trustees at a meeting last year following the recommendation of outgoing Chair, Doug Morrison.

**G. Campus Input.**

1. **ASUVSC.** ASUVSC President Khay Douangdara reported that Bonnie Blair, Champion Olympic Speed Skater, spoke on campus; UVSC held an Olympics Day, which included curling with frozen turkeys and hams and bobsledding with a little red wagon; Henry Holden, ParaOlympian trainer, will speak tomorrow; and the student elections will be held March 11 to 15.
2. **Faculty Senate.** Faculty Senate President Ron Hammond said, due to their extremely busy schedules, most of the faculty were glad that the College did not take time off for the Olympics. He also gave an example of UVSC's extremely dedicated faculty with a report on the phenomenal amount of work recently accomplished by English Assistant Professor Joe Strange.
3. **PACE.** PACE President Phil Clegg said there will be a customer service training conference for employees in a couple of months. He also gave a progress report on the PACE Park, which will be in front of the Events Center, noting that it will honor past employees who have served fifteen years or more at UVSC and will include a large flag donated by the students.
4. **Academic Affairs Report.**
  - (a) **Activities.** Vice President Lucille Stoddard reported the following: (1) David Keller was appointed interim Dean of Humanities, Arts and Social Sciences; (2) Bill Pope has accepted the position of Chairperson for the School of Science and Health Advisory Committee; (3) five Biology student graduates have been accepted to dental schools, one of them, Harvard; (4) the Botany Club recently returned from the annual Plant Identification Contest in Kansas City. Being their first year participating, they placed eighth of eighteen teams; (5) Heather Wilson, Biology faculty, and two students have written and submitted a paper on "Formation of Transient Non-protein Calcium Channels by Lysophospholipids in S49 Lymphoma Cells," which will be published in one of the premier biological journals of the world; (6) Dr. Karen Dodwell, English/Literature, presented a paper at the Southwest Texas Pop Culture/American Culture Association Conference; (7) Dr. Tamara Fritze, English/Literature, had articles accepted for publication in WeberStudies and Studies in the History of Gardens and Designed Landscapes; (8) Dr. Keith Snedegar, History/Political Science, lectured at Chicago's Adler Planetarium on African Astronomy; (9) Masoud Kazemzadeh's manuscript on Islamic Fundamentalism, Feminism, and Gender Inequality in Iran Under Khomeini, has been accepted for publication by the University Press of America; (10) Gary Measom, Nursing faculty, will be conducting a research project on using paraffin baths to treat osteoarthritis of the hand; (11) many students received service and paid opportunities with the Olympics, such as the

Culinary Arts students, and the Fire Science and Criminal Justice departments. The Wasatch Campus was heavily involved with events at Soldiers' Hollow and provided twelve video operators to video tape the competition. Dr. Stoddard said there continues to be many great things happening in academics.

- (c) **Retirement of Vice President Stoddard.** President Romesburg reported that, after 31 years at the Institution, Vice President Lucille Stoddard has decided to retire at the end of this school year. She has been such an integral player in the growth of this institution, and everyone at the College will miss her greatly. He said he will miss her more than anyone, as she has basically directed the campus, and has done so with the utmost professionalism. Vice President Stoddard said it has been an extraordinary experience to work with UVSC's dynamic administration led by President Romesburg. Chair Wilford Clyde said the Board of Trustees will also miss Vice President Stoddard tremendously.

5. **Scholarship and Outreach.** Vice President Elaine Englehardt distributed and reviewed the following materials: **Monthly Grants Activity Report, Ethics Center Events, Continuing Education enrollment updates, International Study Abroad Programs, Woodbury Art Gallery, and an archaeological research study of the Sleeping Rainbow Ranch at Capitol Reef National Park** The Trustees discussed the various items. Trustee Jack Zenger asked Dr. Englehardt if she knew the "batting average" on requests and proposals. She said it is about 15 percent on NSF grants, which are very elite, and 30 percent for the others. Chair Clyde requested that, on the next report, she include the totals for the grants along with her "best guess" of their being funded. **Woodbury Art Gallery.** Dr. Englehardt reported that the Woodbury Art Gallery will open soon. She said President Romesburg has been extremely supportive of this venture. Wally Woodbury has donated a large, beautiful space in the University Mall for the Gallery, which will be a place for faculty and student art shows, as well as donated, permanent artwork. She added that some items will even be brought in from the Smithsonian and other national museums. Dr. Englehardt said this addition to UVSC will provide tremendous opportunities for our students and the local public and elementary schools.

- II. GENERAL CONSENT CALENDAR.** Trustee Dan Campbell requested a change to the minutes under Item I.A in the paragraph addressing the early retirement proposal, clarifying that the main issue was the ability to identify people that would be reduced. With that amendment to the minutes, the General Consent Calendar was approved on a motion by Trustee Jack Zenger, second by Trustee Ron Dallin and a unanimous vote. The Report included the minutes of the January 10, 2002, Board of Trustees meeting, the Human Resources Reports for December, 2001 and January, 2002, and the investment report for the month ending December 31, 2001.

### III. ACTION ITEMS.

- A. UVSC Board of Trustees Award of Excellence Presentations.** Dr. Val Peterson, Associate Vice President for College Relations, introduced the recipients of tonight's Board of Trustees' Awards of Excellence: Melynda Burt and Dan Hixson. Dr. Peterson said these two individuals do a phenomenal job for the College, and they have won many national and international competitions because of their great talents. He said Ms. Burt is an incredible writer and is the employee most responsible for the success of the College's Alumni magazine, *Sequel*. The outstanding graphics in that publication, as well as many other College brochures, are the accomplishment of Mr. Hixson. Ms. Burt and Mr. Hixson briefly explained their responsibilities at UVSC and told of their appreciation for working at jobs they enjoy very much. Chair Wilford Clyde presented them with the Trustees Awards of Excellence and expressed the Boards' appreciation for their outstanding contributions to the excellence of UVSC.
- B. Proposed Academic Calendars for Fall 2003 - Summer 2004.** Vice President Stoddard said the change in this calendar represented an adjustment to coincide with UEA. The Academic Calendars for Fall 2003 through Summer 2004 were approved on a motion by Trustee Dan Campbell, second by Trustee Khay Douangdara, and unanimous approval.
- C. 2002-03 Student Fee Allocations.** Student Body President Khay Douangdara presented this year's proposal for student fee allocations. He said the goal has been to keep all costs to the students as low as possible while still providing an environment to meet their needs. He reviewed the detailed information enclosed in the agenda and noted that this year's proposal results in an overall increase of \$7. Specifics are as follows: Computer Lab increased \$2.80; Testing Center decreased by \$.56; Student Health Center increased \$1.96; Student Life and Leadership increased \$.10; Student Center O & M remains the same; Bond Payment remains the same; Athletics increased \$2.94; Issue Room remains the same; Insurance decreased by \$.24. Mr. Douangdara reviewed the reasons for each item and the history of student fee allocations. After brief discussion, the 2002-03 Student Fee Allocations proposal was approved on a motion by Trustee Dallin, second by Trustee Zenger, and unanimous approval. Mr. Douangdara expressed his appreciation to the Board for their commitment to UVSC's students, campus, and programs.
- D. Budget Revision 2001-02.** Vice President Warner explained that the Board had already approved Revisions 1, 2, and 3 of this budget, and this is Revision 4, which includes the legislative cut of \$424,500 in tax funds, transfers from USHE, and additional tuition revenue of \$725,000 summer, \$1,125,000 fall and \$1,265,500 Spring from enrollment growth. The 2001-02 Operating Budget was approved as presented on a motion by Trustee Dan Campbell, second by Trustee Jack Zenger, and unanimous approval.
- E. Policy - Staff Development Fund C-2.7.** Vice President Warner explained that the revision to this policy is a change in who shall sit on the Staff Education/Development Committee which decides awards of funds available for staff development activities each

year. The revision to the Staff Development Fund Policy was approved on a motion by Trustee Dan Campbell, second by Trustee Khay Douangdara, and unanimous approval.

**F. Curriculum Proposals: History Education, BS Emphasis; Integrated Studies, Emphasis in Dance; Integrated Studies, Emphasis in Physical Education; and Integrated Studies, Emphasis in Multimedia Communications Technology.** Vice President Stoddard explained that these proposals are for teaching emphases in four additional areas. The Board discussed the proposals briefly. Chair Clyde noted the excellent credentials of the faculty and that there are no increases in costs of the programs or facilities Trustee Zenger moved to approve the four additional curriculum proposals as presented. Trustee Dallin seconded, and the motion was approved unanimously.

**G. New School of Education.** Vice President Stoddard said the department of Education, Child and Family Studies has been part of the School of Humanities, Arts, and Social Sciences, and the growth of the education programs in Elementary Education, Early Childhood Education, and Secondary Education, together with the unique mission of the program, warrant the creation of a School of Education. The division of the School of Education from the School of Humanities, Arts and Social Sciences is needed to supervise more efficiently and effectively the unique programs found within education. She said there will be no new costs for the creation of this new School. Following discussion, the proposal to create a new School of Education was approved as presented on a motion by Trustee David Bradford, second by Trustee Jack Zenger, and unanimous approval.

**IV. EXECUTIVE SESSION.** At 8:33 p.m., Trustee David Bradford motioned to hold an executive session or sessions in connection with the meeting of the Board of Trustees to consider property transactions, personnel performance evaluations, litigation, and such other matters permitted by the Utah Open and Public Meetings Act. Trustee Ron Dallin seconded the motion, and it was unanimously approved. The Board of Trustees met for discussion. [Minutes of the discussion are filed in the President's Office.] At 8:37 p.m., the Board of Trustees reconvened for their regular meeting on a motion by Trustee Jack Zenger, second by Trustee Dan Campbell, and unanimous approval. At that time, Trustee Dan Campbell moved to approve the exception to early retirement request by Dr. Joe Raynes based on review of the packet of information provided to the Trustees in tonight's meeting and the conclusion, after discussion, that the Institution will be best served by this action. Trustee Ron Dallin seconded the motion, and it was approved unanimously.

*The March 5, 2002, meeting of the UVSC Board of Trustees adjourned at 8:40 p.m.*

*UVSC Board of Trustees Meeting Minutes  
March 5, 2002*