

BOARD of TRUSTEES MEETING

November 8, 2001

6:30 p.m., SC 117

Approved December 13, 2001

Minutes

Board Members Present

David R. Bradford
Dan Campbell
Jonathan C. Coon
Ronald J. Dallin
Khay Douangdara
Marianne F.G. Heaps, VC
Barbara Smith (7:24 p.m.)

UVSC Personnel -Regular Attendees

Kerry D. Romesburg, President
Lucille T. Stoddard, VP Academic Affairs
Douglas E. Warner, VP Finance, Human Resources
Bradley J. Cook, VP College Relations
Bradley A. Winn, VP Planning & Student Services
Ron Hammond, Faculty Senate President
Vickie Walker, PACE President-Elect

Board Members Excused

Melanie L. Bastian
Craig Carlile
Wilford W. Clyde, C
John H. Zenger

Press/Guest

Stacy Bullock, College Times
Kelsy Haddow, College Times
Jeff Haney, Deseret News

Vice Chair Marianne Heaps conducted tonight's meeting, which began at 6:40 p.m. She welcomed everyone and asked President Romesburg to give his monthly report of the College.

I. INFORMATION.

A. President's Report.

1. **Budget/Legislative Update.** The President said this could be a tough year, and it looks like the Governor will not be calling a special session. We will be starting next year with a smaller base, possibly reduced by as much as 5 percent. Even though we will have growth, and growth will probably be funded, we will have to reduce somewhere. It will also be difficult in terms of salaries and benefits, as we know healthcare costs will continue to rise. When the College receives the budget guidelines from the State, we will bring that back to the Trustees.
2. **New Vice President.** President Romesburg reported that UVSC has added a new vice president. Dr. Elaine E. Englehardt, who formerly served as Associate Vice President of Academic Affairs, has been named Vice President for Scholarship and Outreach. Dr Englehardt has worked at the College for twenty-five years in several faculty and administrative roles. In this new position, she will be responsible for continuing education, international studies, grants and contracts, off-campus academic outreach programs such as the Woodbury Art Gallery, Pope Southwest Desert Institute and Rainbow Ranch, honors program, Center for the Study of Ethics, and coordination of college research and scholarly activities. The President said most of the Trustees are very familiar with Dr. Englehardt's numerous accomplishments, including her being key to the College's winning the prestigious Theodore M. Hesburgh Award this year. She is uniquely qualify for this new position.

- B. Next Meeting and Holiday Social.** The President reminded the Trustees that their next meeting will be held December 13 at 6:00 p.m. and will be followed by the annual Holiday Social with the Foundation Board at 6:30 p.m.
- C. Audit of Money Management Report.** Reporting that this was an information item, Vice President Doug Warner answered several questions of the Board. He said the Auditor found no violations to the Money Management Report for Fiscal Year Ended June 30, 2001.
- D. Awards of Excellence.** Vice President Lucille Stoddard reviewed tonight's Trustees' Award of Excellence nominees: Dr. Lyn Bennett, Suzette Farmer, Dr. Hazel J. McKenna, Lori Stevens, Chase Mitchell, Dr. Bruce Parker, and Dr. Jim Harris. The Trustees commented that there seemed to be more of these awards than had been originally anticipated. The President noted it may be due to the faculty becoming increasingly more scholarly. Vice President Stoddard said she would have her office supply additional information on the nominees the night they receive the award. The Trustees approved the nominations and asked that they be invited to attend the January meeting of the Board to receive their awards.
- E. Academic Affairs Update.** Vice President Stoddard updated the Trustees on current academic news. She said the 4-year Philosophy Degree was approved by the Board of Regents at their October meeting, Regent Pamela Atkinson was given the UVSC's Excellence in Ethics Award, and Dr. Elaine Englehardt was presented the Utah Humanities Council Award by the Governor.
- F. Campus Input.**
- ASUVSC.** Student Body President Khay Douangdara reported the following: the Halloween Dance was very successful this year; the presentation by Jeffrey Wigand, known as the whistle blower on Big Tobacco, was attended by many; the students conducted a survey of other students last night, asking them what they liked most about UVSC; today was service day, and administrators were "jailed" as a fund raiser; tomorrow is the "Battle of the Bands" in the Ragan Theater, with a \$300 prize being offered.
 - Faculty Senate.** Faculty Senate President Ron Hammond expressed the Senate's appreciation to College administration for their going above and beyond in caring for tenured faculty whose programs were closed down. Also, for Homecoming, the Senate has scheduled a special speaker on January 17, Dr. Ann Shively, local psychologist, who worked for two weeks at Ground Zero in New York City.
 - PACE.** Vickie Walker, President-Elect, reported that PACE's main goal for this year is to complete the PACE Park Project started several years ago. Long-time employees will be honored with name plaques in this park.
- II. GENERAL CONSENT CALENDAR.** Vice President Warner related a phone call he received earlier today regarding the Investment Reports in tonight's agenda, and the Board of Trustees discussed this briefly. The General Consent Calendar was approved on a motion by Trustee David

Bradford, second by Trustee Khay Douangdara, and a unanimous vote. The Report included the August 9, 2001, Board of Trustees Minutes; the May through September, 2001, Human Resources Reports; and the Investment Reports for Months Ending June 30 through September 30, 2001.

III. ACTION ITEMS.

- A. UVSC Strategic Plan: Mission, Vision, and Values Statements.** Vice President Brad Winn referred the Trustees to his enclosed memo with *The Strategic Plan 2001: Recommendations to the UVSC Board of Trustees, November 2001*. He reviewed the strategic planning process: (1) questionnaires were sent and 250 pages of feedback were received, (2) nine campus conversation groups were established, (3) the Executive Planning Council forwarded the draft Strategic Plan to President Romesburg, (4) the President forwarded the second draft of the Strategic Plan to the Board of Trustees, (5) the Trustees reviewed the draft as an information item at their June board meeting. The process resulted in a new UVSC Mission Statement, Vision Statement and Values Statement, as well as five Strategic Priorities with accompanying objectives. Vice President Winn said, following the completion of this process, it is recommended that the Board of Trustees approve the UVSC Mission Statement, Vision Statement, and Values Statement as written and approve the Strategic Priorities in concept. Vice Chair Marianne Heaps asked the Trustees if they had any issues for discussion. The Trustees indicated that they had met with Dr. Winn individually and had no further questions. Trustee Dan Campbell motioned to approve the UVSC Mission Statement, Vision Statement, and Values Statement as written and approve the Strategic Priorities in concept. Trustee Jonathan Coon seconded, and the motion was unanimously approved.
- B. 4-Year Philosophy Degree—Ratification of Executive Committee Approval, October 4, 2001.** Vice President Stoddard explained that on October 4, 2001, the Trustees were polled by telephone for their vote on this Degree, a unanimous vote was obtained, and it is being brought before the Trustees tonight to ratify the telephone vote. Trustee Campbell motioned to ratify the October 4 action of the Trustees, Trustee Bradford seconded the motion, and it was unanimously approved.
- C. Secondary Education Emphasis for Technology and Trades.** Vice President Stoddard explained this request is to add the technology and trades emphasis to the already approved education degree. She noted that instructors in this area were previously referred to as industrial arts teachers. President Romesburg explained that this is in response to community demand. Following brief discussion, the request was approved on a motion by Trustee David Bradford, second by Trustee Ron Dallin, and unanimous approval.
- D. Putting Multimedia Department Under School of Computer Science & Engineering.** Vice President Stoddard said the College is requesting moving the Multimedia Department from independent status to the School of Computer Science and Engineering Technology as an autonomous department within that School. The recommendation was approved on a motion by Trustee Dallin, second by Trustee Coons, and unanimous approval.

E. Institutional Residence Roof/Trellis: Approval to Use III Funds. Vice President Cook said, due to problems caused by the initial design and construction of the sub-roofing of the Institutional Residence, DFCM is recommending the installation of metal shingling to mitigate leakage of the roof. While conventional asphalt shingling would be less expensive, the condition of the sub-structure of the roof is such that metal shingles provide a longer term, and ultimately more cost effective, solution. Cost of the re-roofing project is estimated at \$42,000. Additionally, a trellis on the back patio of the Residence is becoming a safety hazard in need of repair, and estimated costs to repair it is \$17,000. Vice President Warner explained that expenditures from the III Fund above \$50,000 must be approved by the Trustees. The College is asking the Trustees to approve the request for forwarding to the Board of Regents. Trustee Bradford motioned to approve the request to fund roof and trellis repair of the Institutional Residence as outlined in Vice President Cook's memo to the Commissioner. Trustee Campbell seconded the motion, and it was unanimously approved.

IV. EXECUTIVE SESSION. At 7:24 p.m., Trustee David Bradford motioned to adjourn to executive session to consider property transactions, personnel performance evaluations, litigation, and such other matters permitted by the Utah Open and Public Meetings Act. President Romesburg explained that the meeting was needed to consider three candidates for tenure. Trustee Dan Campbell seconded the motion, and it was unanimously approved. The Trustees moved to executive session. At 7:45 p.m., they reconvened for a vote. Tenure was approved for Dr. Samuel Rushforth (Department of Biology) and Dr. Ian Wilson (Department of Management and Organizational Communication) on a motion by Trustee David Bradford, second by Trustee Dan Campbell, and a unanimous vote. The meeting was adjourned at 7:50 p.m.