

BOARD of TRUSTEES MEETING

August 9, 2001
6:30 p.m., SC 117

Approved November 8, 2001

Minutes

Board Members Present

Melanie Bastian
David R. Bradford
Wilford W. Clyde, C
Jonathan C. Coon
Ronald J. Dallin
Khay Douangdara
Marianne F.G. Heaps, VC
John H. Zenger

UVSC Personnel -Regular Attendees

Kerry D. Romesburg, President
Lucille T. Stoddard, VP Academic Affairs
Douglas E. Warner, VP Finance, Human Resources
Bradley J. Cook, VP College Relations
Bradley A. Winn, VP Planning & Student Services
Ron Hammond, Faculty Senate President
Phil Clegg, PACE President
Candace Marks, Admin. Asst. to VP College Relations

Board Members Excused

Dan Campbell
Craig Carlile
Barbara Smith

UVSC Personnel-Guests

Linda L. Makin, Budget Director
Michael A. and Alice Jacobsen
Brent Turner, Auditor
Barbara Wardle, Director, UVSC Woodbury Gallery

Press

Steven Carter, *Orem Daily Journal*
Havlah Goldstein, *Daily Herald*
Jeff Haney, *Deseret News*
Kirsten Stewart, *Salt Lake Tribune*

President Romesburg welcomed everyone to the meeting and announced the results of the confidential election for officers of the Board. The new Chair will be Wilford Clyde, the new Vice Chair will be Marianne Heaps, and the third member of the Executive Board will be Jack Zenger. New Chair Wilford Clyde conducted the meeting.

I. INFORMATION.

A. President's Report.

- Fall Semester Starts.** President Romesburg said the faculty will return next Wednesday, August 15, and the students will begin classes the following Wednesday, August 22.
- Facilities Update.** Vice President Brad Cook reported the following: (a) **Parking Lot.** An 800-stall parking lot is being built north of campus and should be ready the first day of class this fall (b) **Computer Science Building.** The first two floors, including the heat plant, will be ready the first day of school, which should relieve considerable pressure for classrooms. Upper levels will be finished by January 1 (c) **Classroom Addition.** Ten new classrooms have been completed on the fifth level of the Gunther Trades Building (d) **Roundabout.** The new roundabout and campus entrance is being built at the northeast corner of the campus. The road will be completed by the first day of school; the roundabout, the following week (e) **Student Center Expansion.** Completion date has been moved to December or January. The Bookstore will not be available for the beginning of school. A shuttle

service will provide transportation to the temporary bookstore for the approximately 900 students who go there each day (f) **Institute Parking Lot.** The L. D. S. Institute is adding a new parking lot (g) **New Faculty Offices.** Thirty-two new offices have been built for faculty in the Education Building basement. English faculty will stay there until the new Classroom Building is completed (h) **Food Services.** A variety of vendors will provide food services in the Quad and at various locations on campus while the Cafeteria is being remodeled (i) **On-line Services.** To inquiry from Vice Chair Heaps, President Romesburg said UVSC cannot handle the same number of students in the same manner as in the past, but we have moved as much as possible to the electronic base. Students can complete orientation, register, pay tuition, and buy books online.

3. **USHE Long Term Enrollment Projection Model/UVSC Total Institutional Projection.** President Romesburg reviewed a handout which showed that, based on County population growth, UVSC will have 43,420 students by 2020, which will make it the largest college in the State. Enrollment will be doubled, but facilities and staff will not. The College will have to look at other ways to handle the large enrollment. One idea being considered is to bring students to campus on fewer days by alternating in-the-classroom days with internet days.

B. Introduction of New Trustees. Chair Wilford Clyde introduced the new members of the Board: Melanie Bastian, Jonathan Coon, and Craig Carlile (Foundation Chair). Ms. Bastian is an Orem resident, community leader, and strong UVSC supporter. Mr. Coon, from Draper, is President, CEO, and Director of I-800-CONTACTS. Mr. Carlile, an Attorney with Ray Quinney & Nebeker, is also a great supporter of the College, currently serving as Foundation Chair.

C. Annual Audit Report. Internal Auditor Brent Turner said he is required by policy to give an annual audit report to the Trustees. He explained the procedure for reviewing and finalizing audit reports and said eight audits were completed in 2000-01. The Trustees discussed several issues. Chair Clyde explained that this report is a formality, and should the need arise to review any concerns further, he will meet with Mr. Turner.

D. Board of Trustees Award of Excellence. Vice President Brad Cook said this award was started earlier this year for the purpose of recognizing those UVSC employees who bring honor and distinction to their areas. This is why he has nominated Mike Jacobsen, Athletic Director. He said it is a privilege to work with such a dedicated, hard-working individual as Mr. Jacobsen, who has served as the College's Athletic Director for eighteen years in the most competitive conference in the country. Currently, he is Acting Commissioner of SWAC and NJCAA Region 18 Director. He has also been named Athletic Director of the

Year for the West, which includes one hundred directors. Chair Wilford Clyde read the citation nominating Mr. Jacobsen and called for a motion. Trustee David Bradford motioned to approve, Khay Douangdara seconded the motion, and it was unanimously approved.

E. Academic Affairs Update. Vice President Lucille Stoddard said this will be a record year in Academics, as they are gearing up for a 10 percent growth. Fifty-five new and replacement faculty have been hired, as well as a new Dean of Computer Science, Dr.

George Holling.

F. Campus Input.

1. **ASUVSC.** Student Body President Khay Douangdara distributed a calendar of events and reported the following: 600 students attended the July 20 dance; 250 students, faculty, and staff attended yesterday's barbecue; UV Rage will be August 21, with 110 departmental booths to be set up for the expected 3,000 freshmen; UV Rage will be part of WebStart Registration; Student Government will have videos and bands at the temporary Bookstore to assist with the long waits.
2. **Faculty Senate.** Faculty Senate President Ron Hammond said this year's Senate motto is *Hard Work and Service*. Although some faculty are struggling with problems stemming from growth and changes, faculty morale is good, and the faculty are excited to be returning. He said Commissioner Foxley has asked faculty to become more involved in state education, and the senates plan to comply with that request. Dr. Hammond said he looks forward to a very positive year.
3. **PACE.** PACE President Phil Clegg said he is excited to be involved with the Board of Trustees again. PACE has met and divided into committees. President Romesburg has asked members of the PACE Board to sit on College committees.

G. Athletic Report. Mike Jacobsen, Athletic Director, said athletics has just completed their best year ever. Seven of the College's ten athletic programs went to nationals, with six finishing in the top ten. SWAC is the toughest conference in the NJCAA, and UVSC had three first place finishes in conference play. For Fall Semester, the average GPA of the 183 athletes was 3.04. For Spring Semester, the average GPA was 3.05 with athletes averaging 15.3 credit hours. Fifty-five athletes had a 3.5 or above. Fourteen athletes were Academic All-Conference. Scott Pace and Allison Bench-Reynolds were inducted into the Athletes' Hall of Fame. Mr. Jacobsen said the *Deseret News* ran an article stating that the average college has an athletic graduation rate of 28 to 43 percent. UVSC's athletic graduation rate is 93 percent. The College is looking at 4-year opportunities with NCAA and, after reviewing options, has decided to go to NCAA Division II. One reason is financial, and the other reason is they declined us at this time. NCAA has a moratorium which prevents us from applying to the conference for three months. Mr. Jacobsen said the Athletic Department is in complete compliance with the policies of UVSC and the NJCAA.

II. GENERAL CONSENT CALENDAR. The Trustees discussed the investment report. To David Bradford's inquiry, Vice President Warner said the College has been doing well because the State has money. Most of the negatives in the report come from Foundation funds, over which the College has no control. The General Consent Calendar was approved on a motion by Trustee Jack Zenger, second by Trustee Khay Douangdara, and unanimous approval. The Calendar included minutes of the June 14, 2001, Board of Trustees Meeting, the Human Resources reports for April, and the investment report for the month ending May 31, 2001.

III. ACTION ITEMS.

- A. **Confirmation of Newly Elected UVSC Board of Trustees Officers.** The Trustees approved the confidential voting results for the new officers on a motion by Trustee Khay Douangdara, second by Trustee David Bradford, and a unanimous vote. The officers for 2001-03 are: Chair, Wilford Clyde; Vice Chair, Marianne Heaps; third member of the Executive Board, Jack Zenger.
- B. **Selection of Trustee to Serve on MATC Board.** In a special session, the Legislature created the Utah College of Applied Technology, which is the 10th institution and is comprised of ten campuses. It will have a president and regional presidents. UCAT will gain some of UVSC's MATC staff and building. The Regents have created boards to oversee each UCAT region. The Board over our region is 19-members comprised of a board member from each school. At this time, a member of the UVSC Board of Trustees needs to be selected to serve on this board. After discussion, on a motion by Jack Zenger, second by Khay Douangdara, and a unanimous vote, it was decided to ask Trustee Ron Dallin to fill this position.
- C. **2001-02 Operating Budget, Revision & Governor's 2.5 Percent Hold-backs.** Budget Director Linda Makin explained that this budget consists of funds allocated to UVSC by the Legislature. She said the College is stretched to its limits. UVSC was funded for 13,577 full-time students, a 17 percent increase over last year. It was a good budget year because the College raised tuition, the new building brought in O & M, and we received a good salary/benefit package. UVSC was able to hire forty new faculty, forty-five new adjunct faculty, and thirty-seven new staff. Last year UVSC was funded for 12,553 students and 13,907 FTE. UVSC was not funded for all students on campus last year. For the first time, the Legislature did not fully fund growth, only 78 percent. President Romesburg said, in the future the Legislature may not fund all students, and therefore UVSC will need to look at limiting enrollment. The College gets about 60 percent from budget appropriated from the state and 40 percent from tuition, while other colleges in the state are funded 72 percent from the state and 28 percent from tuition. UVSC is the least costly institution in the state to taxpayers. Ms. Makin said the College receives the least amount of state money per FTE. In July, all state agencies were asked to hold back 2.5 percent, which is \$1 Million for UVSC. The College eliminated Professional Driving, cut one-time funding from National Guard O and M, and slowed down hiring. All vacant job announcements that have not been advertised have been cancelled. All new job announcements must have a written description why the position is needed and must be approved by the department chair, vice president, and President. The hiring slow down will produce some savings in salaries but will cause problems with student help and faculty; we will have to hire part-time. The College has also cut large purchases and contingencies. These combined items save us \$1 Million. Ms. Makin said we will find out in November if this becomes a permanent budget cut. Following discussion, the 2001-02 Operating Budget, Revision & Governor's 2.5 Percent Hold-backs was approved on a motion by Vice Chair Marianne Heaps, second by Trustee David Bradford, and a unanimous vote.

- D. Auxiliary Budgets--2001-02.** The budget for auxiliaries, which is the Bookstore, Food Services, and the Student Center, is \$10 million. Food Services does not show much revenue because their move has been postponed. The Bookstore's revenue is up due to the increase in students. The 2001-02 Auxiliary Budgets were approved on a motion by Trustee Jonathan Coon, second by Trustee Khay Douangdara, and unanimous approval.
- E. Institutional Interest Income Expenditures/Budget--2001-02.** The President explained that this budget is used to fund one-time items. He reviewed the list of proposed expenditures with the Board and answered their questions. The 2001-02 III Budget was approved on a motion by Trustee David Bradford, second by Trustee Jack Zenger, and unanimous approval.
- F. Approval of Creation of "UVSC Woodbury Gallery."** President Romesburg reported that the Woodbury Corporation has gifted the College with funding and space to create an art gallery. The space, which is in the University Mall next to Nordstrom's, is donated without rent, and the College will cover O & M. UVSC Art Professor Barbara Wardle will be the Director, and it will be named the *UVSC Woodbury Art Gallery*. The gallery will be used for student art and professional exhibits. Barbara Wardle said this is a project the President has wanted to achieve since he first came to the College. She listed the details of the project and told of her plans for its direction. She said the gallery will be available for use as an auditorium for the College and the community and is not a commercial venture. It will have an art reference room with fine arts books, videos, etc. Dr. Wardle said she is working out the details with Mall personnel. To Vice Chair Heaps inquiry, the President said he had discussed the liability issue with Assistant Attorney General David Jones, and the College is covered. The Trustees approved the creation of the UVSC Woodbury Gallery on a motion by Trustee Melanie Bastian, second by Trustee Jack Zenger, and unanimous approval.
- G. Division of the Department of Physical Science.** Vice President Stoddard explained the rationale to divide the Physical Science Department into three areas, namely the Department of Chemistry, Department of Earth Science, and Department of Physics. The division was approved on a motion by Trustee Jack Zenger, second by Khay Douangdara, and unanimous approval.
- H. Potential Purchase of Vineyard Elementary School.** The President said UVSC has been approached by Alpine School District about the possible purchase of Vineyard Elementary School. It would cost \$9 million and would include the school plus thirteen acres of property and the satellite trailers. Vice President Cook said this price is not based on an appraisal but on the price to build the new elementary school. The College would need to remodel the building to get it up to code. The President said this is a good opportunity for UVSC to purchase property adjacent to the campus, plus the College owns sixteen acres west of the property. Tonight the College is requesting the Trustees' approval to talk to Alpine and conduct remodeling research. Trustee Jack Zenger motioned to approve the request, Vice Chair Marianne Heaps seconded the motion, and it was unanimously approved. Trustee David Bradford suggested an amendment that right and refusal does not exceed \$25,000 total. Vice Chair Heaps motioned to approve the amendment, Trustee Jack Zenger seconded, and the amendment was unanimously approved.

- I. Institute Expansion.** Vice President Cook said, as UVSC grows, the L.D.S. Institute also grows, and the Institute is requesting an option to purchase some property on our campus to build more classrooms. The property is between ten and twenty-five feet, depending on where one is standing, and is unusable for UVSC. Craig Larsen of the the L.D.S. Church Real Estate Office said they have looked at all possible options, and the most viable will be to extend the building, hopefully sixty feet on the south and 20-30 feet on the east. This extension would allow them to build twenty-four 45-seat classrooms. The Trustees discussed the proposal. Vice President Cook said the property is thirty feet to the east and fifty feet to the south. The building will match existing College structures. He noted that we have a very good relationship with the Institute and rent classrooms from them. An expansion of their building would benefit us. The President said the proposal was initially reviewed by David Jones, the College Attorney, who is also the attorney for the Regents, and he will do an in-depth review once it gets to the Regent level. Chair Wilford Clyde called for a motion on the proposal on the condition of careful examination by the College to be sure the sale would not be detrimental to the College. Trustee David Bradford asked Chair Clyde to look at the property. Vice Chair Marianne Heaps motioned to approve the request upon the condition that the Chair and other appropriate College representatives look at it. Trustee Jack Zenger seconded the motion, and it was approved with a majority vote. One Trustee, Jonathon Coon, objected to the vote.

IV. EXECUTIVE SESSION. No executive session was held.

Trustee Khay Douanfdara motioned to adjourn the meeting,, Trustee Jack Zenger seconded the motion, and it was approved unanimously.