

BOARD of TRUSTEES MEETING

Tuesday, June 25, 2002, 2002

6:30 p.m., SC 206b

Minutes

Approved August 8, 2002

Board Members Present

Melanie L. Bastian
David R. Bradford
Wilford W. Clyde, Chair
Jonathan C. Coon
Ronald J. Dallin
Tom Heal
Ryan Vogel

Board Members Absent

Dan Campbell
Craig Carlile
Marianne F.G. Heaps
Jack Zenger

Guests/Press

Jared Cowley, *Daily Herald*
Jeff Haney, *Deseret News*
Jilleen Moore, *College Times*
Marlon Snow, Utah State Board of Regents
Kirsten Stewart, *Salt Lake Tribune*

UVSC Personnel -Regular Attendees

Kerry D. Romesburg, President
Lucille T. Stoddard, VP Academic Affairs
Bradley J. Cook, VP College Relations
Bradley A. Winn, VP Student Services & Planning
Elaine E. Englehardt, VP Scholarship and Outreach
Linda Makin, Budget Director
Phil Clegg, PACE President
Mike Shively, Faculty Senate President
Jo Anne Reed, Assistant to the President

Other UVSC Personnel Attending

Bonner Ritchie, Interim Dean, School of Business
Vickie Walker, PACE President-Elect
Ian Wilson, Associate VP, Institutional Advancement

Chair Wilford Clyde called the meeting to order at 6:35 p.m. and turned the time over to President Romesburg for a monthly College update. The President recognized Regent Marlon Snow and noted that this would be Vice President Lucille Stoddard's last meeting. Vice President Stoddard expressed her appreciation to the Board for their great support over the years and also for bestowing upon her an Honorary Doctorate Degree at this year's Commencement. In light of the lengthy agenda, President Romesburg asked that everyone please be brief in their presentations tonight.

I. INFORMATION.

A. President's Informal Report.

- (1) Introduction of New Alumni President and Trustee.** President Romesburg introduced Tom Heal, new Alumni President and member of the Board of Trustees. He commented that Mr. Heal has given a great deal of time to the College in its negotiations of property and other real estate matters.
- (2) Introduction of New PACE President.** The President introduced Vickie Walker, new PACE President. Ms. Walker reported that she works with Vice President Brad Winn in the Planning Office.

- (3) **Personnel Changes at UVSC.** Referring to his memo of June 24, President Romesburg reviewed the many personnel changes which have taken place recently at UVSC. He said there have been some dramatic changes at the executive staff level, some the result of restructuring, some the result of position eliminations due to budget reductions, and some the result of people leaving or retiring. In Academic Affairs, Dr. Brad Cook has been selected as the new Academic Vice President, replacing Dr. Stoddard, who retired; Dr. Bill Cobb has been selected as Dean of the School of Humanities, Arts, and Social Sciences, replacing Acting Dean, Dr. David Keller; Dr. Briant Farnsworth has been selected as Dean of the newly established School of Education; and Dr. James Fenton has been selected as Dean of the School of Business, replacing Interim Dean, Dr. Bonner Ritchie. In College Relations, Val Peterson has been selected as the new Vice President for College Relations, replacing Dr. Brad Cook; the position of Associate Vice President for College Relations has been eliminated; and Institutional Advancement, under Dr. Ian Wilson, will report directly to the President, rather than the Vice President for College Relations. In Planning and Student Services, Dr. Brad Winn will assume the additional duties of Dean of Students; the separate position of Dean of Student Services has been eliminated; the position of Associate Vice President for Planning and Computing Services has been eliminated; and Dr. Michelle Lundell, Bob Rasmussen, and Dr. Mark Bezzant have been asked to assume additional duties and responsibilities within student services.
4. **Collegis Proposal.** Emphasizing that this item was for information only, the President referred the Trustees to a proposal prepared by Collegis, a consulting group, which was distributed to them at tonight's meeting. He said UVSC is looking at ways to save money and improve services, and therefore, is giving this proposal some consideration. Collegis provides outsourcing of management services.
- B. Resolution of Appreciation to Barbara Smith.** *Deferred until next meeting.*
- C. Presentation of Trustee Award of Excellence to Vice President Bradley J. Cook.** President Romesburg commented that Vice President Cook asked him not to present him with this award tonight, but Dr. Cook has achieved at such extraordinary levels that he truly deserves such recognition. At the President's request, Dr. Cook gave a brief synopsis of his latest literary activities and achievements honoring UVSC and which have resulted in his receiving this award.
- D. Trustees Awards of Excellence Nominees.** The President referred the Trustees to the nominees for Board of Trustee Awards of Excellence listed in the agenda. He said each nominee is very deserving, and in the interest of time, he suggested to the Chair that the Board approve the nominations as a group. Chair Clyde said no motion is necessary, and the only criteria is that there is no opposition. Hearing no objections, the Board approved the nominees. *The nominees are: Dr. Scott Abbott, Professor and Department Chair for*

Humanities and Philosophy; Dr. Rob Carney, Assistant Professor of English and Literature; Dr. Catherine Downing, Associate Professor of Art and Visual Communications; Dr. Carolyn Hamilton, Associate Professor of Mathematics; Dr. Masoud Kazemzadeh, Assistant Professor for Political Science and History; and Dr. Keith Snedegar, Associate Professor for Political Science and History. The nominees will be recognized and given their awards at the next meeting of the Board.

- E. Accelerating Advancement Activities.** President Romesburg introduced Dr. Ian Wilson, Associate Vice President for Institutional Advancement. Dr. Wilson reviewed a handout entitled, *Operation Triple “A” – Accelerating Advancement Actions*, and explained that “accelerating” means *increasing the tempo of all advancement actions; revising all deadlines so that work will be accomplished earlier; and applying additional College resources to the Advancement work.* Advancement Actions are *those activities which will result in the acquisition of funds from sources other than the State of Utah which are necessary to support UVSC as it moves forward academically.* Dr. Wilson said the rationale for Operation Triple “A” is the widening quality gap between funds available from the State and funds required for academic excellence. He also reviewed the six month plan of action which is expected to be completed by June 30, 2002.
- F. Next Board of Trustees Meeting.** The Chair reported that our next Board meeting will be held on August 8, as there is no meeting in July. The Trustees were recently contacted about their preferred meeting days and times, and we hope to have a schedule for next year at our next meeting.
- G. Campus Input**
- ASUVSC.** Student Body President Ryan Vogel reported on several recent student activities and said the students have been very active lobbying the Legislature this year. He showed a handout the students distributed to the Legislature entitled, *Tuition Hikes Hurt you.* (The President noted this was the first time he had seen the flyer.) President Romesburg commented that, even though Mr. Vogel has been Student Body President for just one month, he and his council have been very active.
 - Faculty Senate.** Faculty Senate President Mike Shively reported on the activities of various Faculty Senate Committees and said the Senate is enthusiastically gearing up for the upcoming academic year
 - PACE.** PACE President-Elect Vickie Walker said construction has started on the PACE Park, which is on the west side of the McKay Events Center. The First

Annual Staff Development Conference was very successful and had over 200 attendees. Ms. Walker expressed appreciation for the opportunity to participate in UVSC’s unique model of shared governance.

- G. Academic Affairs Report.** Vice President Lucille Stoddard announced that UVSC's Ballroom Dance Team placed Second in the World again this year, and the College has had a very successful, very professionally run Study Abroad Program. Dr Stoddard also said she is very impressed with the new Deans' appointments.
- H. Scholarship and Outreach: Grant Activity, Ethics Center, Continuing Education.** Vice President Elaine Englehardt distributed copies of a brochure entitled, *Utah Valley State College Board of Trustees Award of Excellence 2001-2001 Recipients* and distributed and reviewed a handout listing current grant activities. She also gave a report on the very successful Study Abroad Program, noting that it is completely self-supporting.
- II. GENERAL CONSENT CALENDAR.** After brief discussion, the June 25, 2002, General Consent Calendar was approved on a motion by Trustee Melanie Bastian, second by Trustee Ron Dallin, and unanimous approval. The report consisted of minutes of the March 5, 2002, Board of Trustees Meeting, Human Resources Report for February 2002, and Investment Reports for months ending January 31 and February 28, 2002.
- III. ACTION ITEMS.**
- A. Final Revenue Revision 2001-02.** The Board of Trustees discussed the current State and College budget situation at length. Trustee Jonathan Coon inquired if higher education has lobbyists, and the President said we rely on our legislators for that. The President commented that in Utah, higher education is seen as "discretionary," and historically, the Legislature knows we can keep piling on the backs of the students. He said our being the fastest growing institution in the United States will probably come to an end this year, and we will be turning students away. The State doesn't realize what a great bargain UVSC is for them. Trustee David Bradford noted that higher education does have a true advocate in Marlon Snow as a Regent. He asked Regent Snow to give a Regent's perspective on the budget issue as it affects higher education. Regent Snow gave several thoughts and commented that it is interesting that the State pays more for kindergarten students than college students. He said vocational and trades are falling more into the higher education realm, adding to the problem, and having even more of an impact than just a year ago. He said the Legislature and the Regents definitely need to do a better job with higher education.
- President Romesburg said it is unfortunate that higher education in Utah does not have an effective lobbyist. There is much data to support the fact that the states which do not support higher education when money is tight find themselves in trouble with training, business, industry, etc, down the road five to ten years. Higher education is the engine for economic development.
- After considerable discussion, the Board of Trustees approved the Final Revenue Revision 2001-02 following a motion by Trustee David Bradford, second by Trustee Jonathan Coon, and unanimous approval.

- B. First Revenue Revision 2002-03.** After brief discussion, the First Revenue Revision 2002-03 was approved on motion by Trustee David Bradford, second by Trustee Melanie Bastian, and unanimous approval.
- C. 2002-03 Operating Budget: Reports on 2002-03 Budget Reduction and Use of 2nd Tier Tuition.** After discussion, the 2002-03 Operating Budget was approved on a motion by Trustee David Bradford, second by Trustee Ron Dallin, and unanimous approval.
- D. Curricula:** At Vice President Stoddard's request, Dr. Bonner Ritchie, Acting Dean of the School of Business, addressed tonight's School of Business curriculum items. Dr. Ritchie said he has greatly appreciated the opportunity to be involved in the many activities of the School of Business this year. He commented that he has never seen the kind of growth and excitement of students, faculty, and the community as he has seen working in UVSC's School of Business.
- (1) Bachelor of Applied Technology Degree.** Vice President Lucille Stoddard noted that the Bachelor of Applied Technology Degree has been of special importance to President Romesburg. She explained that the College already had the courses and faculty in place and just needed to put them in a different order for this degree.
 - (2) Culinary Arts Institute.** Dr. Ritchie explained that this is a proposal to create The Institute of Culinary Art and would include no cost increase.
 - (3) Business Management: Human Resource Management Emphasis.** Dr. Ritchie explained that the Business world is very different now and needs different education models.
 - (4) Business Management: Economics Emphasis.** Dr. Ritchie noted again the need for different models in the Business world.
 - (5) Business Management: International Business with Language Emphasis.** Dr. Ritchie explained the need for this emphasis in the changing business world of today.
 - (6) Integrated Studies: Religious Studies Emphasis.** Vice President Stoddard said this proposed program results from our looking at the interests of our students. To an inquiry from the Chair, she said no other institution in the state has a religious degree.
 - (7) Restructuring of the School of Business.** Dr. Ritchie explained again the need to change our education model in response to the ever-changing needs of the business world of today.

- (8) **Name Change for Department of Humanities and Philosophy.** Vice President Stoddard explained that the proposed change in this department's name involves the issue of "primacy" in the department.

Trustee David Bradford made the motion to support and sustain the changes and additions to the curricula items just discussed under Item III.D. (1) through (8). Trustee Ron Dallin seconded, and the motion was unanimously approved.

- E. **Policies.** President Romesburg reviewed and explained the proposed policy revisions included in tonight's agenda. After discussion, the four policies were approved on a motion by Trustee Ryan Vogel, second by Trustee Tom Heal, and unanimous approval. They were: (1) Named Gift Program: B-5.3, (2) Endowed Chairs and Professorships: F-2.5. (3) Faculty Non-Competitive Selections: C-5.10, and (4) Filling Vacancies (Waiver of Posting): C-2.9.

- F. **Donated Property Consideration.** President Romesburg apologized for adding this item at the last minute, but said it involves an opportunity that was just made available. Reviewing a map distributed at the meeting, Vice President Cook said this proposal involves the possible donation of land located in Payson near the second exit traveling south. Basically, it would be a donation of at least ten acres, and maybe fifty, with the only restriction being that the College must build a building on the property within five years. He said this is an opportunity for UVSC to land bank, and he really doesn't see a down side to the offer. If the Board approves, the College will need an advisory note from the Trustees to ask the Legislature to run the proposal through the Foundation. The Trustees discussed the proposal at length. On a motion by Trustee Ron Dallin, second by Trustee David Bradford, and unanimous approval, the Board approved pursuing the donation.

- IV. **EXECUTIVE SESSION.** At 8:44 p.m., Trustee Tom Heal motioned that the Trustees hold an executive session to consider property transactions, personnel performance evaluations, litigation, and such other matters permitted by the Utah Open and Public Meetings Act. Trustee Ron Dallin seconded the motion. The Trustees held a brief executive session to discuss three items: (1) Early Retirement Exception for Dr. Thomas M. Hover, (2) Recommendation for Tenure for Dr. James W. Fenton, and (3) Recommendation for Tenure for Dr. Bradley J. Cook. President Romesburg reviewed the supporting data for each recommendation and answered questions of the Board. He said the tenure recommendations have been thoroughly reviewed by the appropriate departments and the College Tenure Committee. The Trustees discussed the items in detail. At 8:54, they reconvened for regular session and the Chair called for a vote on each item. On the proposal for an early retirement exception for Dr. Thomas M. Hover, Trustee David Bradford motioned to approve, Trustee Melanie Bastian seconded, and it was unanimously approved by the Board. Trustee David

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Bradford motioned to approve the two tenure proposals on the recommendation of the President, the Vice President of Academic Affairs, and the Tenure Committee. Trustee Jonathan Coon seconded, and the Board unanimously approved awarding tenure to Drs. James W. Fenton and Bradley J. Cook.

The meeting of the UVSC Board of Trustees was adjourned at 8:57 p.m.