

Ranch will be completed by next summer, d) IT Master Plan has been drafted and will come to Trustees for approval. Advancement and Marketing. a) a successful concert by the UVSC Symphony orchestra was held in Heber in conjunction with the cowboy poetry event. b) UVSC has received another substantial trust and endowment. Student Affairs a) Jared Sumsion's intramural flag football team won the regional championship and is competing in the national tournament in January. b) the legislature passed a bill to use telephone tax revenue to help deaf students communicate, and a grant application has been completed c) the office of Enrollment Marketing is partnering with each School for UVYou Days, where they host prospective students and parents. d) the Women's Volleyball team won the National Independent Volleyball tournament and Sam Atoa was named Coach of the Year. ASUVSC. a) Clubs have sponsored the second club rush with 35 clubs represented, b) student soap box has allowed students an avenue to address concerns, c) they have sponsored several speakers and will be having the author of Hotel Rwanda on February 3, d) they have held a food drive, hunger banquet and dialogue on democracy, a book swap and will be having a legislative dinner in January. e) Student Life sponsored the basketball bash, the Charity Ball where the money is used for Sub for Santa families, and Kid's Night (December is Saturday with Santa).

C. Trustee Retreat and AGB Conference. Karen Olsen announced the Trustee retreat will be held on Thursday, January 12, the date scheduled for regular Trustees meeting. It will begin at noon at the Wasatch Campus. The public Trustee meeting will be held at 7 p.m. that evening. An AGB consultant will provide training in the afternoon. The AGB Conference on Trusteeship is April 4-6 in Orlando, Florida. Any Trustees interested are encouraged to attend. Schedule for the Neil Diamond concert on Friday was provided.

Trustee Beckham motioned for approval to hold an executive session in connection with the meeting of the Board of Trustees to consider such matters permitted by the Utah Open and Public Meetings Act.

Regular meeting adjourned at 9 p.m.

II. GENERAL CONSENT CALENDAR

- A. **Minutes of November 10, 2005, Board of Trustees Meeting**
- B. **Investment Report for October 2005**
- C. **Human Resources Report for September 2005**

Correction was made to the November 10, 2005, minutes to include Jeff Kahn as attending. Trustee Dallin motioned for approval of the General Consent Calendar. Trustee Sumsion seconded. Voting was unanimous.

III. INFORMATION

A. Policy System Design Team Report. President Sederburg said historically the Trustees have been an advisory group, but will move more to a role as a policy setting group. As part of this, it was decided a review of the college policies should be undertaken to compare them to other state universities, and also review the status of the policy process. Last summer a group of faculty was asked to work on this project - Ellen Loveland, Steve Clark, and Rick Griffin. Cameron Martin and Nathan Gerber also were part of the policy design team. They presented a summary of their initial findings, noting that as the review progresses, changes and additions to policy will be brought to Trustees for review and final approval.

Their charge was to determine the benchmark policies and best practices of a regional state university. To accomplish this a two-part study will be completed to a) align policy with standards and practice of the four USHE universities, and b) establish our own standards and practices of quality and excellence. Part I of the study was completed last summer and included: a) an analysis of the current status of our policies as compared with the four USHE universities, b) benchmark policies of the four universities that are also found at UVSC, and c) benchmark policies of the four universities not found at UVSC. Part II of the study will be completed next summer and include comparisons with out of state peer institutions. Six areas of weakness were identified with recommendations made: a) policy titles. Need to be more descriptive and accurate. b) policy content. A comprehensive analysis of all policies will be completed to identify content. c) policy index and numbering. A new index and numbering system will be adopted based on USHE best practices, d) policy format. All pages will have headers and policy sections, e) policy process. Refine the policy approval process, including educating campus personnel, and hire a policy facilitator to work with policy development. e) web-based policy system. System will be developed that is web searchable, and policies in review will be available on the web. Analysis revealed of the 85 benchmark policies, UVSC has 61 of them. Those missing include policies in the areas of organization and governance including Trustees, Administration, President, also employee benefits such as retirement. Missing policies are covered under Regent policy or by practice. President Sederburg added over the next two years it is hoped all policies will be codified and aligned with the mission of the institution.

B. President's Report. Executive Division. a) President Sederburg and Chair Campbell have been invited to present the PBA model at the annual AGB conference in April in Florida. Board members are encouraged to attend one of these conferences as it is a good opportunity to meet with peers and discuss common problems and policy issues, b) we have almost finished the 26 campus PBA conversations. Trustee Kahn attended one and said he was impressed with the representation from all areas of the college. A post-conversation recap will be held on December 14. Major themes include IT issues, student retention and football. c) President Sederburg and others met with a group of legislators from southern Utah, who feel a natural affinity for UVSC, d) UVSELF had a legislative day where the fellows met with many state political leaders, and completed the legislative simulation program, e) Trustee Merrill was thanked for spearheading a Principal's Summit at UVSC where 13 high schools and four school districts were represented. Those attending indicated strong support for UVSC and concurrent enrollment. Academic Affairs. a) areas of student service were highlighted, b) Vice President Cook talked about retention efforts from honors to student success. The Honors Program will be reconfigured. A new Director, Dr. Joy Ross, was recently hired and will begin in January. A committee has been organized across campus with faculty and staff to identify issues related to student success and retention, such as stronger orientation, and more interaction with advisors. c) there are many on-going academic lecture series and symposiums. Administration and External Affairs. a) progress is being made to move to self-insurance for health care. Trustees will approve early next year. b) planning for the DLC is almost complete; will be adaptable in square feet pending funding, c) Sleeping Rainbow

BOARD OF TRUSTEES

December 8, 2005

7:30 p.m. – SC213c

Board of Trustee members present

Janette Hales Beckham
Dan Campbell
Ron Dallin
Jeff Kahn
Carolyn Merrill
Doyle Mortimer
Michael Mower
Jared Sumsion
B.J. Wright

UVSC Regular Attendees

President William A. Sederburg
Brad Cook, Vice President Academic Affairs
Cory Duckworth, Vice President Student Affairs and Planning
Ellen H. Loveland, Faculty Senate President
Louise Bridge, PACE President
Cameron Martin, Assistant to the President
Val Peterson, Vice President Administration and External Affairs
Ian Wilson, Vice President Institutional Advancement and Marketing
Karen Olsen, Secretary to the Board

Board members excused

Karen Acerson
Timothy Clark

UVSC Guests

Steven Clark
Rick Griffin
Val Hale
Tom McFarland
Bruce Parker

Holiday reception was held at the President's home for the UVSC Board of Trustees and UVSC Foundation members and guests

I. ACTION

A. Sabbatical Requests. Bruce Parker, Associate Academic Vice President presented two requests for faculty sabbatical. 1) Gaya Carlton has requested leave to work on her doctoral degree in Nursing. She would not have teaching responsibilities during this time. 2) Jeff Cold has requested leave to complete his Ph.D. in Computer Science. He would be taking a year sabbatical at 80% of salary. The remainder of his salary will be used to fund an adjunct replacement. Both faculty are good teachers and valuable employees, and their advanced degrees will be of worth to the institution, particularly in their areas of study. Trustee Beckham noted in the past there has been state appropriated money for advanced degrees in nursing. Trustee Mower motioned approval of the request for sabbatical leave for Gaya Carlton and Jeff Cold. Trustee Beckham seconded. Voting was unanimous.

B. Restructure of Electrical Automation/Robotics Technology (EART) and Electronic and Computer Technology (ECT). Vice President Cook explained these are two long-standing programs at the college. Both offer AAS degrees and certificates, and an AS in EART. As industry needs change, so do the demand for these types of degrees. In ECT there has been a steady decline of enrollment since 2000, which makes it the most expensive program per FTE on campus. This request is to redistribute some of these resources and reconfigure the degrees to strengthen the EART program to meet industry demand and allow some restructure of the ECT program over the next few years. Dean McFarland concurred adding the School will continue to change and adapt programs to make graduates valuable to industry. Trustees asked: 1) will the ECT program still be a degree program? The program will not be discontinued, but will be changed to meet industry needs. 2) what will happen to faculty teaching in the program? Faculty this year taught courses in other areas where they had expertise or were given other assignments. Other options will be discussed in Executive session. 3) could this become short-term training? Yes, it could be a short-term or a certificate program. Trustee Mortimer motioned for approval of the restructure of Electrical Automation/Robotics Technology and Electronic and Computer Technology. Trustee Wright seconded. Voting was unanimous.