

UVSC BOARD OF TRUSTEES

August 9, 2007

7 p.m. – SC213c

Board of Trustees Members Present

Janette Hales Beckham
Jason E. Chaffetz
Timothy R. Clark
Kris Coles
Jeff Kahn
Carolyn H. Merrill
Doyle M. Mortimer
Thomas C. Powell
Terry E. Shoemaker

UVSC Regular Attendees

President William A. Sederburg
Jack Christianson, Executive Director Center for Engaged Learning
Steven Clark, Faculty Senate President
Cory Duckworth, Vice President Student Affairs
Val Hale, Vice President Advancement and Marketing
Elizabeth Hitch, Vice President for Academic Affairs
Karen Olsen, Secretary to the Board
Val Peterson, Vice President Administration and Legislative Affairs

Board of Trustee Member Excused

Daniel W. Campbell
Steven J. Lund

Bonnie Jean Beesley, Board of Regents

UVSC Guests

David Jones, Assistant Attorney General
Bruce Parker, Assoc Vice Pres Academic Affairs

Dinner Guests- Undergraduate Research Students

Darin Taylor, Skills USA Advisor
Philip AhYou
Vinicius Carvalheiro
Aaron Dent
LeGrand Hunsaker
Paul Hunt
Karl Kendall
Doug Nordin
Whitney Orton
Jason Prete
Robert Simons

Students who received gold medals at the recent National SkillsUSA competition attended dinner. Darin Taylor, faculty advisor to Skills USA introduced the students and told about the competition. There are 87 categories of competition. Students compete, first at the college level, then state. One state winner from each category competes at nationals. UVSC received 14 gold medals, three silver medals, and five bronze medals and was 2nd in the nation in number of medals received. Students introduced themselves and their categories of competition.

Board of Regent member, Bonnie Jean Beesley, was welcomed. She talked about her role as a Regent member and also the role of UVSC and the other institutions in the Utah system of higher education.

I. ACTION

A. Oath of Office. Chair Beckham administered the Oath of Office to new Trustee, Terry E. Shoemaker.

B. Naming of Audit Committee Chair. Trustee Beckham has asked Dan Campbell to serve as chair of the Trustee Audit Committee. Chair Beckham expressed appreciation for Trustee Campbell's time and service. Trustee Mortimer motioned for approval of Trustee Dan Campbell as chair of the Trustee Audit Committee. Trustee Coles seconded. Voting was unanimous.

C. Naming Agreement. Vice President Hale reported the GFC Foundation (Stan Swim, chairman) has donated a \$100,000 grant to the college to benefit the library and provide a naming opportunity for the archives and special collections area of the library. It will be named the George Sutherland Archives and Special Collections. They are also providing \$80,000 to furnish the room. Vice President Hale also listed other individuals who have provided funds for room namings in the library and indicated there are still room-naming opportunities available. Vice President Hale was asked about protocol for naming rights and he replied they are reviewing best practices for naming rights and are writing a proposal that will be approved by the Trustees. Amounts will be based on square footage, cost of the facility, etc. Trustee Powell motioned to approve the name of the George Sutherland Archives and Special Collections area of the new library. Trustee Shoemaker seconded. Voting was unanimous.

D. Sabbatical Request. Associate Academic Vice President Bruce Parker presented a sabbatical request for Eddie Cadet, Associate Professor in the Environmental Technology department. Mr. Cadet recently received notification he has been accepted in an integrative biology Ph.D. program at Tuskegee University with a fellowship to cover partial expenses. Mr. Cadet has been employed about 14 years and is one of three faculty in the environmental technology

program. He is a very well respected faculty member, and it is felt this degree will strengthen the bachelor degree program in that area. The request is for a paid sabbatical (80%) for the 2007-08 year and unpaid leave for 2008-09. Mr. Cadet will then return and complete his dissertation and research with the support of his dean, and involve undergraduates in his research. Trustee Clark motioned to approve the sabbatical request for Eddie Cadet for one year of paid leave (2007-08) and one year of unpaid leave (2008-09). Trustee Merrill seconded. Voting was unanimous.

II. GENERAL CONSENT CALENDAR

A. Minutes of June 13, 2007 Board of Trustees Meeting.

B. Investment Report for May 2008

Question was asked about the high performance of the PTIF fund and why all investments are not in this fund. Reply was these funds are controlled by the Foundation, including some accounts that are restricted. The unrestricted funds are managed by the Foundation money management (investment) committee, who voted to move some funds to Merrill Lynch. Funds are reviewed quarterly by the committee. Trustees were reminded they are looking at a monthly report that does not show investment history. Trustee Kahn will ask the finance committee to review investments.

C. Human Resources Report for May and June 2007

D. Expenditure for Drivers Education program.

Vice President Hitch explained the request is from the School of Continuing Education. In the past this department provided all vehicles and insurance for the drivers education program, but since 2003 have contracted with an outside agency to provide the driving and road portion. The request is for an open PO for flow-through money to pay for these services. Fees are adequate to support program. Trustee Shoemaker added the legislature has been reticent to provide funding for drivers ed programs so private companies have filled this niche. Continuing Education provides the on-line course work.

E. Purchase of TouchNet software.

Vice President Peterson explained this request is to purchase an e-commerce system that is compatible with the Banner system. It will provide billing, MarketPlace, cashiering, and pin debit modules. The decision was made to lease rather than purchase as it was more cost-effective, and funding will come from increased summer enrollment and late fee payments. This company will assume the liability for security and maintenance and there will be free automatic upgrades. Costs will be spread over five years. This will provide web access business functions and students will be able to see their payment history and do all transactions on-line. Banner is the state-wide system.

F. 2007-08 Auxiliary Budget

Vice President Peterson reported there has been an increase of approximately \$1 million in auxiliary budgets over the past year. Some of this is because of position realignments or title changes, organization reassignments with custodians in the student center, Building L dining services operation, and increase of cost of goods sold resulting in price increases. Question was asked about individual line items. Dr. Peterson indicated individual budgets are broken down in detailed categories. There are also budgetary goals, and accounts are closely reviewed. Trustees asked if there was a better way to show these figures. A more detailed report will be prepared for the next meeting.

Trustee Mortimer motioned to approve General Consent Calendar with the exception of the 2007-08 Auxiliary Budget. Trustee Clark seconded. Voting was unanimous.

III. INFORMATION

A. Open and Public Meeting Training

Assistant Attorney General David Jones presented training on the Open and Public Meetings Act. Board of Trustees is the only meeting held on campus that would qualify under the open and public meeting act, and therefore, must be recorded and minutes taken. Closed meetings can be held to discuss confidential personnel, financial, bargaining, purchasing, litigation, deployment, or investigation matters. Written minutes are the official record of action taken at an open meeting, and minutes are not recorded of closed meetings. Any member of a public body who knowingly violates this act will be guilty of a class B misdemeanor.

B. President's Report. President Sederburg presented the **major issues** for this coming year: 1) Hiring Process. Forty-six new faculty and thirty-nine replacement faculty have been hired with a teaching, not research, focus. Thirteen new advisors and fourteen support staff have been hired. Offices have been identified to house the new hires. 2) Transition to UVU. A transition task force has been formed and have reviewed logo (should be decided by October), mascot, URL and massive updating of web pages, etc. New library will open at the same time in July 2008. 3) Mission and Role. A new mission statement will be taken to Regents during the winter of 2008. It is being reviewed by the strategic directions advisory committee and the deans and will be a change from the current draft. 4) Master Degree Planning. As part of new master degree planning there will be marketing and curriculum development. 5) Dr. Elizabeth Hitch. As new Academic Vice President, Dr. Hitch will be focusing on three challenges: departmental structure, data delivery process, and the communities of engaged learners, and will be establishing her impact on academics. 6) Legislative Session. Legislative requests will include additional \$2 million funding for university, Science Building addition (\$48 million), land banking and competitive salaries. 7) Communities of Engaged Learners. Goal is to create communities of engaged learners connected in meaningful ways to the world in which we live while developing students of strength, character and ethics. Jack Christianson will be executive director. His Ph.D. study focused on engagement and learning strategies. He will manage the \$400,000 grant program. The mission statement will be adjusted to reflect this part of the mission. **Executive Report.** a) Initiatives for the Center for Engaged Learning were listed. b) 4th Annual President's Cup Golf Tournament will be held on October 1 at Thanksgiving Point Golf Club. c) Fall enrollment is up 9.4% in applications, but it is anticipated there will be a 1-2% increase in enrollment. **Academic Affairs** a) Concurrent Enrollment recently held a successful open house for high school students and parents. b) SkillsUSA competition was held June 25-30 with more than 5,000 participants in 87 categories. UVSC won 14 national medals and received an overall ranking of 2nd in the nation, c) School of Business sponsored an entrepreneur camp for high school students. **Administration and Legislative Affairs.** a) construction is in progress at the Wolverine Service Center, Digital Learning Center and Building L that will house culinary arts, b) free wireless internet will begin fall semester and is being paid with student fees, c) Small Business Development Center is writing two grants to fund a university center and economic development center. d) Blackboard Vista will replace WebCT for on-line course management. **ASUVSC.** a) Clubs and organizations have grown to 98, with 12 new clubs this year, and more anticipated, b) a new student council position was created for a multicultural representative (Kahi Durrett). **Student Affairs.** a) history wall for the Wasatch campus is being designed, b) the Wasatch campus hosted a variety of events including a school leadership academy, c) One Stop was highlighted as best practice model at the International First Year Experience Conference. d) a large number of students with disabilities graduated last year and four are currently in graduate programs, e) final touches are being put on the new soccer field. Work was donated by Clyde Co., f) NCAA Self-Study report is completed and site visit will be held in November. **Advancement and Marketing.** a) Proceeds from recent Alumni Golf tournament will benefit student scholarships, b) College Marketing and Communications department received a gold medal in visual design in print for the PACE calendar, c) summer school enrollment increased to 8,000 due to marketing campaign and courses designed to meet needs of the students. President Sederburg noted he is very proud of the institution and what has been accomplished in the past few years. Chair Beckham added there is a high level of trust and competency and it feels good here.

Question was asked about funding for community of engaged learner grants. Grants will be awarded in \$2500 increments, which can be a collaborative effort. Regent Beesley said the investment in human capital with new faculty will determine the character and success of the institution for many years. Bruce Parker was asked to comment on faculty hires and he said he interviews each new faculty hire and notes expectation for teaching, and without exception they have expressed desire to teach. It was also noted the quality of the candidate pool is significantly higher, which we feel is a result of university approval.

C. Possible Date Change for October Board of Trustees. Trustee Secretary Karen Olsen explained the October 11 Trustee meeting coincides with fall break for UVSC, Alpine, Nebo and Provo School Districts. Trustees discussed possible changes and it was decided to change the October meeting to Wednesday, October 10.

Meeting adjourned at 9:15 p.m.